

MEMORANDUM

IMPORTANT INFORMATION ON N95 MASK ALLOCATION TO ENSURE AVAILABILITY FOR PERSONAL PROTECTION DURING CLINICAL PROCEDURES.

Date	January 31, 2020
Re	UPDATE NEW ALLOCATION PROCESS FOR N95 MASKS

In hopes of better utilizing our N95 mask supplies we will be changing the flow to maintain supply. This is necessary due to the increased diversion of N95's masks from our sites. We are therefore taking a number of steps:

- Central warehouse will maintain our supply.
- N95 Respirators/Masks will be held in a secure area on the units and clinical departments
- If you require a mask please check with the area leader.
- Please refer to the following from Sandy Coughlin, Director Occupational Health and Safety
 - *N95 respirators are only required when performing an aerosol-generating procedure on patients with a travel history to Wuhan, China.*

Aerosol-generating procedures include:

- *Intubation and related procedures*
- *CPR*
- *Bronchoscopy*
- *Sputum Induction*
- *Nebulized therapy or high concentration oxygen therapy*
- *Continuous positive airway pressure (CPAP) or bilevel positive airway pressure (BiPAP)*
- *Open airway suctioning*
- *Aspirates and scoping*

If your unit requires additional N95 mask supplies, please follow the usual process of making the request through Stores Staff who will coordinate with Infection Control, Occupational Health & Safety and Professional Practice for authorization.

Stores has removed N95 masks from your clean supply rooms. The level of diversion warrants this intervention to ensure we have the needed masks for clinical procedures

Please do not hesitate to contact your me with any questions.

STORES: For those areas on Top Up, stores will manage this change on the units.

EPRO USERS: Only order for current requirements. Only areas not on Top Up should be direct ordering masks as required. These orders will be reviewed daily.

