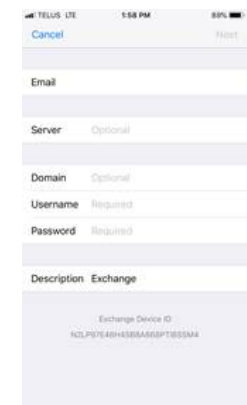
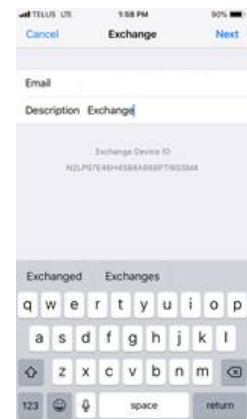


Set Up Email Settings on an Apple (iOS) Device

For iOS 12:

1. Make sure that you have a working internet connection.
2. From the Home screen, tap **Settings**. Scroll down.
3. Tap **Passwords & Accounts**. At the top, tap **Add Account** → **Exchange**.
4. For **Email**, enter your **health authority email address**.
Note: You can change the **Description** text from “Exchange” to something else (e.g. PHC Email).
5. Tap **Next**.
6. Tap **Configure Manually**.
7. Enter your **network password** and tap **Next**.
8. Enter your **server, domain, username, and password**.
 - For **Server**, enter **outlookanywhere.hssbc.ca**
 - For **Domain**:
 - For VCH/PHC, enter **VCH, INFOSYS, or VRHB**
 - For PHSA, enter **PHSABC**
 - For **Username**, enter your **network username**:
 - PHC/VCH/VRHB e.g. **jdoe**
 - PHSA e.g. **jane.doe**
 - For **Password**, enter your **network password**.
9. Select **Next** at the top of the screen and then click **Save**.
10. Open your **Mail** app to view your email.



For iOS 11:

Note: Consider updating your device’s operating system to the latest version to ensure its security settings are current.

1. Make sure that you have a working internet connection.
2. From the Home screen, tap **Settings**. Scroll down.
3. Tap **Mail**. At the top, tap **Accounts** → **Add Account** → **Exchange**.
4. Enter your **email, server, domain, username, and password**.

- For **Email**, enter your **health authority email address**.
 - For **Server**, enter **outlookanywhere.hssbc.ca**
 - For **Domain**:
 - For VCH/PHC, enter **VCH, INFOSYS, or VRHB**
 - For PHSA, enter **PHSABC**
 - For **Username**, enter your **network username**:
 - PHC/VCH/VRHB e.g. **jdoe**
 - PHSA e.g. **jane.doe**
 - For **Password**, enter your **network password**.
5. Select **Save** at the top of the screen.
 6. Open your **Mail** app to view your email.

For assistance, please contact the Service Desk:

PHSA	604-675-4299	1-888-675-4299	servicedesk@phsa.ca
VCH	604-875-4334	1-888-875-4334	servicedesk@vch.ca
PHC	604-806-9333	servicedesk@vch.ca	